

**MORRILL MEMORIAL LIBRARY**  
**BOARD OF TRUSTEES**  
**October 11, 2016**  
**7:30 P.M.**  
**AGENDA**

- 1. Approval of Minutes**  
*Minutes of the September 13, 2016 Meeting of the BOLT Meeting\**  
*Minutes of the Executive Session of the September 13, 2016 BOLT Meeting\**
- 2. Presentation of warrant for signatures**
- 3. Correspondence:** *ToN Personnel Board Sick Leave, Unpaid Leave, Social Media Policies (dated September 28, 2016); ToN Finance Committee Reorganization Notice (dated September 22, 2016); ToN General Manager Re: Town Facilities Committee (dated September 23, 2016)*
- 4. Financial Report:**
  - a) Current FY17 Budget Status\*
  - b) FY17 Special Funds Report\*
  - c) Sastavickas Scholarship Discussion
  - d) Boch Fund Grants 2016\*
  - e) FY18 Budget Progress\*
- 5. Director's Report**
  - a) Current 2016 Circulation Statistics (quarterly report available November)
  - b) Director's Activities Report\*
  - c) Facilities Report
    - i. LV Window Update
    - ii. Capital Outlay Projects Update
      1. Security Cameras
      2. Windows along rear wall
      3. Carpet
  - d) Technology Report\*
  - e) Departmental Reports\*
  - f) News releases;\*
  - g) Personnel
  - h) Programming
  - i) Friends of the Library
  - j) Search warrants;
  - k) Miscellaneous advisories
- 6. Old business:**
  - a) Noise in the Library/Teen Behavior
  - b) Employee Handbook Update
- 7. New Business:**
  - a) Outreach Services to Homebound Patrons Policy\*
- 8. Staff/Public remarks (book suggestions welcome).**
- 9. Trustee's remarks (book suggestions welcome).**
- 10. Adjournment**

Meetings of the board:      **November 8, 2016**  
   **December 13, 2016**

\*Denotes written report