

MORRILL MEMORIAL LIBRARY
BOARD OF TRUSTEES
October 9, 2012
7:30 P.M.
AGENDA

- 1. Approval of Minutes**
September 11, 2012 Regular Meeting of the Board of Library Trustees
- 2. Presentation of warrant for signatures**
- 3. Correspondence:**
Personnel Committee: *Organization Charts Update, September 24, 2012 and Public Hearing Notice – Policy Against Harassment, September 20, 2012 and Public Hearing Notice – Hiring Policy, October 2, 2012*
Town of Norwood – Bill Plasko, Dep. Exec. Dir. Housing Authority Retirement
- 4. Financial Report:**
 - a) Current FY12 budget status*
 - b) Special Funds Report.*
 - c) Current Utilities Update*
- 5. Old business:**
 - a) Boiler Update
 - b) Noise in the Library/Teen Behavior
 - c) Unpaid Utility bills FY12
 - d) Raises Part-time Staff
- 6. New Business:**
 - a) Payroll – Wright/Porter
 - b) MLTA (Mass Library Trustees Association) Membership
 - c) Technology FY13/FY14 Plan
 - d) Self-Check (or Express Lane) Task Force
 - e) FY14 Budget Submission Deadline November 15, 2012*
- 7. Director's Report**
 - a) Circulation statistics;*
Norwood Patrons at Other MLN Libraries Report*
 - b) Director's Advocacy/Marketing Report*
 - c) Facilities update;*
 - d) Departmental Reports*
 - e) News releases;*
 - f) Personnel
 - g) Programming
 - h) Friends of the Library
 - i) Minuteman Network and Massachusetts Library System (MLS)
 - j) Search warrants;
 - k) Miscellaneous advisories
- 8. Staff/Public remarks (book suggestions welcome).**
- 9. Trustee's remarks (book suggestions welcome).**
- 10. Adjournment**

Next meeting of the board: Tuesday, November 13, 2012

Note: All documentation can be accessed at [The Director's Desktop](http://norwoodlibrary.org/director) online norwoodlibrary.org/director
***Denotes written report**