

**MORRILL MEMORIAL LIBRARY**  
**BOARD OF TRUSTEES**  
**October 13, 2015**  
**7:30 P.M.**  
**AGENDA**

- 1. Approval of Minutes**  
*September 8, 2015 Meeting of the Board of Library Trustees\**
- 2. Presentation of warrant for signatures**
- 3. Correspondence:** *TON, BOS, Sept. 30, 2015 Notice of STM Nov. 16, 2015*  
*MML Staff Association, September 25, 2015, Notice of new officers*  
*Commonwealth of Massachusetts Appeal of Civil Fine for Expired Elevator from*  
*Brandon Moss, MHTL, October 5, 2015*
- 4. Financial Report:**
  - a) Current FY16 budget status\*
  - b) FY16 Special Funds Report.\*
  - c) Monahan Fund History\*
- 5. Director's Report**
  - a) 2015 Circulation Statistics\*
  - b) Director's Advocacy/Marketing Report\*
  - c) Facilities update\*
    - i. Landscaping Update
    - ii. Simoni Room Upholstery Update
    - iii. Capital Outlay Projects Update
  - d) Technology Report\*
    - i. Simoni Room Technology Update
  - e) Departmental Reports\*
  - f) News releases;\*
  - g) Personnel
  - h) Programming
  - i) Friends of the Library
  - j) Search warrants;
  - k) Miscellaneous advisories
- 6. Old business:**
  - a) Noise in the Library/Teen Behavior
  - b) LSTA STEAM Grant Update
  - c) Final Circulation Policy\*
  - d) Employee Handbook Update
  - e) Policy File Update\*
  - f) Air Con System Update
  - g) Final Long Range Plan Submission\* and Financial Report\*
- 7. New Business:**
  - a) FY17 Budget Draft\*
  - b) 2015-2016 Review of Policies: Room Use\*
- 8. Staff/Public remarks (book suggestions welcome).**
- 9. Trustee's remarks (book suggestions welcome).**
- 10. Adjournment**

**Meetings of the board:**      **Budget Committee Meeting Date: TBD**  
**Next meeting November 10, 2015**

**\*Denotes written report**