

MORRILL MEMORIAL LIBRARY
Norwood, Massachusetts

BOARD OF TRUSTEES
Minutes of July 27, 2011

PRESENT Stuart Plumer, Chair; Patricia Fanning, Vice Chair; Sarah Begg, Patricia Hines, Susan Pipes, Cashman Kerr Prince - Trustees; Charlotte Canelli, Director

Mr. Plumer called the meeting to order at 7:03 p.m. and stated this will be an open meeting to discuss a response to the letter from the BOS dated July 14, 2011 requesting that the Board of Library Trustees consider opening the library on Saturdays and Sundays year-round, salary reductions, and FY11 incidental bills.

1. **Letter, Board of Selectmen:** In response to this request, several scenarios were discussed including closing the library during an evening and opening on a Saturday and none are viable for the library due to financial and staffing limitations. Mr. Prince moved and Ms. Fanning seconded that we respond to the Board of Selectmen that we can not be open Saturday and Sundays during the summer. In that response, we will also notify the Board of Selectmen that we will be closing on all Sundays in FY12. It was unanimously voted.
2. **FY12 Personnel:** The Board discussed the serious budget situation already facing the library for FY12 due to the cuts in the budget, specifically the \$34,000 cut from the personnel budget. Charlotte Canelli, Director presented a staffing cut proposal that had been initially discussed at the June 22 meeting of the Board. This proposal included the elimination of Sunday hours and a 25% reduction in part-time pay to meet the budget reduction of \$34,000. The exception is that there will be no cut for part-time benefited staff are required to meet the minimum hours of twenty hours per week in order to keep benefits. No part-time benefited staff will work over twenty hours per week. Ms. Hines made the motion and Ms. Pipes seconded that the Board accept the FY12 Revised Proposed Salary Reductions and it was unanimously accepted. Ms. Canelli advised that Board that it might become necessary to revisit these budget cuts during FY12 as we move through the budget year.
3. **FY11 Incidentals:** The last utility bills for the FY11 year were discussed. There is no State Aid balance to cover the Library's electric bill of \$5,423.63 or the sewer/water bill (as yet unknown.) It was moved by Ms. Begg and seconded by Ms. Fanning that we request a reserve transfer from the Finance Commission to cover these unpaid FY11 utility bills.

Furthermore, the Board discussed the possibility that the Town's receipts could increase later this year. Should that happen, or should other departments forward with requests to restore their budgets that the Library will do the same.

Ms. Fanning, Ms. Hines and Ms. Begg will form a committee to advocate for the library's funding.

A motion to adjourn at 8:32 pm was made/seconded (Begg/Pipes) and unanimously voted. The **next regularly scheduled Board meeting will be held September 13.**

Respectfully submitted,

Charlotte Canelli
Library Director