

**MORRILL MEMORIAL LIBRARY
BOARD OF TRUSTEES
January 8, 2013
7:30 P.M.
AGENDA**

- 1. Approval of Minutes**
December 11, 2012 Regular Meeting of the Board of Library Trustees
- 2. Presentation of warrant for signatures**
- 3. Correspondence:**
Personnel Committee: *Employee Recognition Policy* dated December 4, 2011
Personnel Committee: *Updated CORI Policy* dated December 17, 2012
Stuart R. Plumer: Letter to Elizabeth M. Simoni dated December 13, 2012
MBLC: Letter of acknowledgment of State Aid Award dated December 12, 2012
Kathy Sastavickas: Donation, December 22, 2012 to *Sastavickas Fund*
- 4. Financial Report:**
 - a) Current FY13 budget status*
 - b) Special Funds Report.*
- 5. Old business:**
 - a) Noise in the Library/Teen Behavior
 - b) FY14 Budget/FinCom Documents*
 - c) Air Temps Update
- 6. New Business:**
 - a) 2012 Annual Report of the Morrill Memorial Library due February 15, 2012
 - b) Meeting Calendar January 2013 – June 2013 – May 14, 2013 Change Request*
- 7. Director's Report**
 - a) Circulation statistics;*
 - b) Director's Advocacy/Marketing Report*
 - c) Facilities update;*
 - i) Security Review/Disaster Plan
 - d) Departmental Reports*
 - e) News releases;*
 - f) Personnel
 - g) Programming
 - h) Friends of the Library
 - i) Minuteman Network and Massachusetts Library System (MLS)
 - j) Search warrants;
 - k) Miscellaneous advisories
- 8. Staff/Public remarks (book suggestions welcome).**
- 9. Trustee's remarks (book suggestions welcome).**
- 10. Adjournment**

Next meeting of the board: Tuesday, February 12, 2012

Note: All documentation can be accessed at [The Director's Desktop](http://norwoodlibrary.org/director) online norwoodlibrary.org/director

***Denotes written report**