

**MORRILL MEMORIAL LIBRARY  
BOARD OF TRUSTEES  
December 11, 2012  
7:30 P.M.  
AGENDA**

- 1. Approval of Minutes**  
*November 13, 2012 Regular Meeting of the Board of Library Trustees*
- 2. Presentation of warrant for signatures**
- 3. Correspondence:**  
Personnel Committee: *Reclassifications/Classifications Requests dated Nov. 26, 2012.*
- 4. Financial Report:**
  - a) Current FY13 budget status\*
  - b) Special Funds Report.\*
  - c) AirTemp Systems FY13 Log\* and Invoice
  - d) Updated Book Funds Report\*
- 5. Old business:**
  - a) Noise in the Library/Teen Behavior
  - b) FY14 Budget Submission Deadline November 15, 2012\*
- 6. New Business:**
  - a) Update Special Town Meeting November 15, 2012 and November 19, 2012
  - b) Long Range Plan Action Plan FY14\*
- 7. Director's Report**
  - a) Circulation statistics;\*
  - b) Director's Advocacy/Marketing Report\*
  - c) Facilities update;\*
  - d) Departmental Reports\*
  - e) News releases;\*
  - f) Personnel
  - g) Programming
  - h) Friends of the Library
    1. Budgetary Request FY13\*
  - i) Minuteman Network and Massachusetts Library System (MLS)
  - j) Search warrants;
  - k) Miscellaneous advisories
- 8. Staff/Public remarks (book suggestions welcome).**
- 9. Trustee's remarks (book suggestions welcome).**
- 10. Adjournment**

**Next meeting of the board: Tuesday, January 8, 2012**

**Note: All documentation can be accessed at [The Director's Desktop](http://norwoodlibrary.org/director) online [norwoodlibrary.org/director](http://norwoodlibrary.org/director)**

**\*Denotes written report**